



EMPLOYMENT APPLICATION

Last Name	First Name	Middle	Date
Address			Home Phone ()
City	State	Zip	Cell Phone ()
Position of interest: _____			Social Security Number
When are you available to begin work? _____			
Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, what position: _____ year: _____			
Are you able to provide proof of eligibility to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Are you related to anyone currently working for Pure Luxe Salon & Spa ? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If yes, whom:		Relationship:	
Have you ever been convicted of an offense against the law other than a minor traffic violation? (A conviction does not mean you cannot be hired. The offense and how recently you were convicted will be evaluated in relation to the job for which you are applying.) <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, explain below or on an additional sheet.)			
Salary Expectations: \$ _____ Per _____			

EDUCATION

School	Name/Location	Graduated? Yes or No	Course of Study or Major and Minor	Type of Degree Received
High School				
College or University				
Business Technical				
Graduate				

PROFESSIONAL AFFILIATION(S) - List Organizations, Related To This Position, In Which You Hold Membership:

_____	_____
_____	_____

LICENSE(S)/CERTIFICATION(S) – List Those Related To The Position For Which You Are Applying:

License/Cert. Name _____	State _____	Expiration Date _____
License/Cert. Name _____	State _____	Expiration Date _____

EMPLOYMENT HISTORY Please provide accurate, complete full-time and part-time employment.

Start with your present or most recent employer. **(Please complete all sections, even if resume is attached.)**

Current or Last Employer:		Job Title:
Address & Telephone:		Starting Salary \$ _____ Per
Supervisor Name and Title:		Current/Ending Salary Per _____ \$
Reason for Wanting to Leave or Leaving:		May we contact this employer prior to offer? ___ Yes ___ No
Employed (note month/year) From _____ To _____ If part time, hours per week? (_____)	List major duties: Number of employees supervised by you: _____	

Employer:		Job Title:
Address & Telephone:		Starting Salary \$ _____ Per
Supervisor Name and Title:		Current/Ending Salary Per _____ \$
Reason for Leaving:		
Employed (note month/year) From _____ To _____ If part time, hours per week? (_____)	List major duties: Number of employees supervised by you: _____	

Employer:		Job Title:
Address & Telephone:		Starting Salary \$ _____ Per
Supervisor Name and Title:		Current/Ending Salary Per _____ \$
Reason for Leaving:		
Employed (note month/year) From _____ To _____ If part time, hours per week? (_____)	List major duties: Number of employees supervised by you: _____	

ADDITIONAL APPLICATION INFORMATION:

Check the types of work you will accept:

Full-Time Work Involving Travel Any of the Above
 Part-Time Shift or Split Shift Work

From whom or where did you learn of this Pure Luxe Salon & Spa position vacancy?

Referral: _____

Online: _____

Newspaper: _____

Applicant Certification

I certify that I have given true, accurate and complete information on this application for employment with Pure Luxe Salon & Spa, to the best of my knowledge. In the event confirmation is needed in connection with my work, I authorize employers, education institutions, associations, registration and licensing boards, and others to furnish whatever detail is available concerning my qualifications. I authorize investigation of all statements made in this application and understand that false information or documentation, or a failure to disclose relevant information may be grounds for rejection of my application, disciplinary action or dismissal if I am employed, and (or) criminal action. I further understand that dismissal upon employment shall be mandatory if fraudulent disclosures are given to meet position qualifications. (Authority: G.S. 126-30, G.S. 140122.1).

Printed Name of Applicant

Signature of Applicant (unsigned applications will not be processed)

Date

PRE-EMPLOYMENT INQUIRIES RELEASE AND CONSENT

In connection with my application for employment (including contract for services) with **Pure Luxe Salon & Spa**, I, the undersigned, understand and consent that a background verification, which may contain public record information may be requested. This may include the following types of information: names and dates of previous employers, reason for termination of employment, salary, work experience, accidents, etc. I further understand that responses may contain public record information concerning my driving record, workers compensation claims, credit, bankruptcy proceedings, criminal records, etc., from federal, state and other agencies which maintain such records.

I authorize, without reservation, any party or agency contacted by this employer to furnish the above mentioned information. A facsimile or other copy of this release/consent bearing my signature is as valid as the original. For purposes of gathering this information, I agree to supply the following information:

Please print the following information

Last Name _____ First _____ Middle _____

Maiden Name: _____

Current Address:	SS#:
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City/State/Zip:	County:
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Previous Address, If at Above Address Less Than 5 Years:

I hereby fully release and discharge above named employer, their respective affiliates, subsidiaries, directors, officers, employees, agents, and attorneys thereof, and each of them, and any individual, organization, entity, agency, or other source providing information to above named employer, from all claims and damages arising out of or relating to any investigation of my background for employment purposes. I have the right to make a request, upon proper identification, of all the information obtained from the consumer report agency.

Date: _____ **Signature:** _____

Equal Employment Opportunity Information

(Answering this form is completely voluntary – you may opt to leave all or some areas blank.)

Pure Luxe Salon & Spa's policy prohibits discrimination based on race, sex, color, creed, national origin, age or handicap. Your choice to provide or not provide the information requested below, will in no way affect you as an applicant and will be maintained separately from your application. Its use will be to see how well our recruitment efforts are reaching all segments of the population and for EEO reporting.

Please print the following information

Applicant Name: _____

Position Applied For: _____

Ethnic Group:

- White (non-Hispanic)
 Black (non-Hispanic)
 American Indian (including Alaskan native)
 Hispanic (Mexican, Puerto Rican, Cuban, Central/South American, or other Spanish origin)
 Asian (including Pacific Islander)
 Two Or More of the Above Ethnic Groups

Sex: Male Female

Are you a U.S. citizen? Yes No

Military:

- Have you served in the U.S. Armed Forces? Yes No
If yes, were you discharged honorably? Yes No
Are you a member of the Military Reserves? Yes No

Handicap: A handicap is any impairment which substantially limits one or more major life activities. A handicapped person is one who: (i) actually has such an impairment; (ii) has a record of such impairment; or (iii) is regarded as having such an impairment. Non-handicapped persons should check None/Prefer not to report.

The reporting of a handicap is strictly voluntary. Handicapped persons who do not wish to report their handicaps should check None/Prefer not to report or leave blank.

Information reported on this form will be maintained separate from personnel files in the care of the Human Resources Department, which must be kept confidential under State Law. Public disclosure of this information without your consent would be a violation of G.S. 126-27.

- None/Prefer not to report
 Blind or Visually Impaired
 Deaf or Hearing Impaired
 Loss or limited use of arms/legs
 Non/Semi Ambulatory (use of wheelchair)
 Respiratory Impairment
 Nervous System/Neurological Disorder
 Mental Illness/Emotional Disturbance
 Mental Retardation
 Learning Disability
 Other (list below) _____

Any Accommodation Required to Perform the Duties of the Position Applied For (An Attempt to Reasonably Accommodate Handicap will be considered by Pure Luxe Salon & Spa in accordance with State and Federal Law):
